

Office of State Budget and Management
Establish New, Receipt-Supported Positions
(G.S. 143-34.1)

Agency: Department of Crime Control and Public Safety **Division:** State Highway Patrol

Budget Code: 24960 **Center Title:** SHP Administration **Center Number:** 2610-961

***** Position Information *****

Proposed Classification: Information Technology Project Manager II. This position will be responsible for maintaining all the project management documentation and reporting to Highway Patrol management the status of the VIPER and other related technology projects.

Proposed Salary Grade: 81T

Salary Range: \$54,076 - \$86,055

Proposed Effective Date: 3 / 01 / 06

Number of Positions: 1

	<u>Center Authorized Budget</u>	<u>Current Request</u>
Total Budget	<u>\$ 22,786,982</u>	<u>\$98,508</u>
(Projected 06-07 Federal FY)		
Receipts	<u>\$22,786,982</u>	<u>\$98,508</u>
(Projected 06-07 Federal FY)		
Appropriation	\$ 0	\$ 0

Funding Source(s): This position will be funded with existing Salary Reserve Funds generated from receipt-supported positions.

Justification for Position (including description of duties and responsibilities):

The State Highway Patrol, like other state agencies, is required by Senate Bill 991 to obtain project approval and report all technology project activities to the Office of Information Technology Services (ITS). Under the purview of Senate Bill 991, ITS requires that all large projects have assigned a full-time Project Management Institute (PMI) certified Project Manager to track and report all aspects of the project to the ITS Project Management Office (PMO). Additionally, the project manager keeps the Patrol Management and engineers abreast of the project status and identifies any potential risk to the project. The Voice Interoperability Plan for Emergency Responders (VIPER) infrastructure cost will exceed \$180m and is therefore regarded as a large project.

The Project Manager will perform project management support on specific projects identified by the Director of Support Services Section to meet the needs of the State Highway Patrol. This position will perform reviews and assessment of ongoing division projects at the direction of management and develop

detailed project plans to include project concept, business case, and statement of work documents to outline project goals, objectives, required resources and associated risk. Additionally, this position develops work breakdown structure, project checklists, and associated budgets to meet established time frames, funding limitations, and staffing availability.

This position will also be required to identify milestones and required tasks to meet defined project deliverables. This position must be able to prepare comprehensive supporting plans in the areas of quality control, risk management, change management, testing and other associated project management areas. This position will perform all work in association with industry recognized standards, guidelines and practices; develop and maintain project documentation to meet ITS established guidelines and policies for project certification; and meet all ITS guidelines for provisions of required status reporting and project reviews.

Prior to this request, the Highway Patrol has contracted a part-time project manager to perform the duties as required by ITS. However, as the project grows so does the complexity and the reporting requirements. This full-time permanent position will allow us to meet the ITS requirements and provide project management overview.

The salary range for this position is: minimum \$54,076; midpoint \$70,066; and maximum \$86,055 (excluding fringes). We would like to establish this position at the maximum to allow advertisement of the position using the full salary range. However, the actual budgeted salary of the position will be based on the selected applicant's work experience and education (qualifications). The selected applicant will be qualified by the CCPS Human Resources Office and offered a salary based on their qualifications; therefore, the actual budgeted salary of this position will be between \$54,076 and \$86,055.

Statutory Reference for Request

Major W. J. Wilson, Jr.

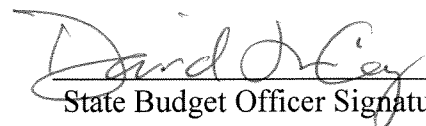
Presentation to be made by

Administrative Services - Director

Title



Agency Head Signature



State Budget Officer Signature

SICB
2/14/06